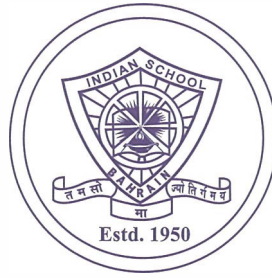


The Indian School

KINGDOM OF BAHRAIN
ISO 9001:2015 Institution



المدرسة الهندية
مملكة البحرين
ISO 9001:2015 المؤسسة

Tender for Printing of ISB School Diary 2022-23
10.03.2022

INSTRUCTIONS TO TENDERERS

The Tenderer is to read carefully the instructions set out below and no claim will be entertained on the grounds of failure to read or comply with these instructions or for any alleged misunderstanding of their importance.

1. Delivery of Tenders-

- Tenders must be delivered in a properly sealed envelope and with no external inscription or mark of identification other than “**TENDER FOR PRINTING OF ISB SCHOOL DIARY 2022-2023**” and the **Closing date** on the top left hand corner of the envelope
- The sealed envelope shall be deposited, in the tender box placed in 1st Floor, Executive Committee Room, Administration Block, Isa Town Campus, Indian School Bahrain, not later than 10AM, 17th March 2022.
- Your quotation must be valid for 30 days from the closing date.
- Tenders delivered after the date and time stated above will not be considered.
- Please give few references of same kind of works already executed.

2. Specifications – PRINTING OF ISB STUDENT’S DIARY 2020-20201 – ISA TOWN

| S No | Descriptions | Quantity |
|------|---|----------|
| 1 | <p>ISB Student’s Diary 2022-2023</p> <p>Size: 23.5 x 16.5 cm (closed) Pages: 160 colour (80 gsm, page numbers) + Cover (4 pages) + Advertisement page (6 page numbers) Printing: Cover 4 colour + lamination Materials: Cover 350 gsm glossy Inside: 80 gsm wood free + Advertisement page gsm as per sample Artwork Binding: Perfect binding (As per the sample)</p> <p>Delivery of the Diary should be on or before 2nd April 2022</p> | 7500 |



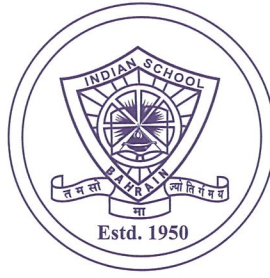
United Nations
Educational, Scientific and
Cultural Organization



Member
UNESCO
Associated
Schools

Affiliated to the Central Board of Secondary Education, Delhi. Affiliation No. : 5230001
Approved by the Ministry of Education, Kingdom of Bahrain

P.O.Box 558, Manama, Kingdom of Bahrain, Isa Town Campus - Tel: 17684166, Fax: 17682120, Riffa Campus - Tel: 77377000, Fax: 77311511
e-mail: indschbh@indianschool.bh - Website: www.indianschool.bh



PRINTING OF ISB STUDENT'S DIARY 2022-2023– RIFFA

| S No | Descriptions | Quantity |
|------|---|----------|
| 1 | <p>ISB Student's Diary 2022-2023</p> <p>Size: 23.5 x 16.5 cm (closed)</p> <p>Pages: 136 colour (80 gsm) + Cover (4 pages) + Advertisement page (6 pages)</p> <p>Printing: Cover 4 colour + lamination</p> <p>Materials: Cover 350 gsm glossy</p> <p>Inside: 80 gsm wood free + Advertisement page gsm as per sample</p> <p>Artwork</p> <p>Binding: Perfect binding (As per the sample)</p> <p>Delivery of the Diary should be on or before 2nd April 2022</p> | 4600 |

- **Samples must be checked by all participating tenderers before quoting.**

3. Services also Required –

- Designing and printing the entire school diary including the cover pages with inputs from the school. (2 separate designs for Isa Town & Riffa campuses)
- Placement of advertisements (if any)
- Delivery of printed material to the school in the Isa and Riffa campuses

4. Special Clause-

- ISB reserves the right to change quantity /or cancel any item.

5. Date of Delivery –

- 2nd April 2022

